

Thank-you for your interest in applying for a Masters in Taxation. This letter contains important information about the application process. Please complete all the application steps.

CONTACT DETAILS:

- * The LLM (Taxation) program co-ordinator is Mr CC Schembri:
Email: schembri@ukzn.ac.za Tel: 031-260 2301
- * The post-graduate administrator for full Research Masters is Ms Gina Mshengu:
Email: MshenguG@ukzn.ac.za Tel: 031-260 8036
- * The post-graduate administrator for Coursework Masters is Ms Robynne Louw:
Email: LouwR@ukzn.ac.za Tel: 033-260 6257
- * The post-graduate administrator for thesis examination is Mr Pradeep Ramsewak:
Email: ramsewakp@ukzn.ac.za Tel: 031-260 3046

IF YOU ARE APPLYING FOR FULL RESEARCH MASTERS:

1. A full research Masters comprises one-year full time study (or two years part time study) during which you will complete a thesis of 50 000 words under the supervision of a taxation law expert.
2. Before you apply you must have a workable topic and a draft concept note. It is recommended that you contact a potential supervisor to approve your topic before applying. Queries can be directed to Mr CC Schembri.
3. Applications are accepted throughout the academic year.
4. Full research Masters students qualify for one-year fee remission (full-time registration only).

IF YOU ARE APPLYING FOR COURSEWORK MASTERS:

1. A coursework Masters comprises of 4 compulsory modules. The modules are Advanced Taxation I, Advanced Taxation II, Donations Tax & Estate Duty and Research Methodology. In addition, you will need to complete a 15 000-word mini-thesis.
2. The LLM in Taxation is offered **part-time (over 2 years) only**. All registration is therefore part-time.
3. Students are required to register for the following modules, in the following order:

MODULE	SEMESTER / YEAR
Advanced Taxation I	First semester (year 1)
Advanced Taxation II	Second semester (year 1)
Research Methodology and Dissertation	First semester (year 2)
Dissertation completion & submission	Second semester (year 2)

4. Lectures will take the form of evening seminars throughout the semester.
5. Acceptance into the programme is limited and is dependent on enrolment targets.
6. Applications windows are advertised on the School of Law website. Applications will open in June and close 31st October. Late applications may be accepted with our discretion, and you are encouraged to contact us to ascertain space on the program.
7. Coursework Masters students do not qualify for fee remission.

APPLICATION STEPS:

1. Ensure you have made an online application here <https://law.ukzn.ac.za/law-howto-apply/>. Attach all required documents.
2. Email the PG administrator (Ms Mshengu for research **OR** Ms Louw for coursework). Attach all required documents. To process your application, we require the following documents:
 - 2.1 Confirmation you have applied online.
 - 2.2 Your academic transcript (uploaded online). Please email a copy of your LLB final transcript (degree complete) or relevant qualification as soon as it is available.
 - 2.3 A 1-page personal motivation explaining why labour law is your first choice.
 - 2.4 Curriculum vitae.
 - 2.5 A recent example of your writing. E.g. a research assignment or essay from your undergraduate degree.
 - 2.6 A concept note (only full research).
 - 2.7 Proof of application fee – this is relevant as many students use an incorrect reference for the deposit which then reflects as fees outstanding, which is not credited to the student number.
3. The post-graduate administrator will “process” your application and send it to the programme co-ordinator for review. It is vitally important that you attach all the required documentation when applying online.
4. Full research Masters applications will be considered by the Post-Graduate research masters selection committee.
5. If your application is successful you will receive an invitation to register from the PG administrator.