



COLLEGE OF **LAW**

AND **MANAGEMENT STUDIES**

**UNDERGRADUATE**  
PROSPECTUS



UNIVERSITY OF  
**KWAZULU-NATAL**™  
INYUVESI  
**YAKWAZULU-NATALI**

**INSPIRING GREATNESS**

A high-angle photograph of two men in business suits. The man on the left is smiling and looking towards the man on the right. The man on the right is looking down at a document. In the foreground, a hand is holding a calculator over a document with a grid. The background is a light-colored tiled floor.

**DON'T ACCEPT WHAT IS,  
ALWAYS ASK WHAT IF.**



## A CHOICE OF FIVE CAMPUSES

UKZN HAS FIVE CAMPUSES. THE DEGREE PROGRAMME YOU CHOOSE DETERMINES WHERE YOU STUDY. MOST CAMPUSES ARE CLOSE TO A NUMBER OF SHOPPING CENTRES, ENTERTAINMENT AND RECREATIONAL AREAS. THE DEGREE PROGRAMMES OFFERED BY THE COLLEGE OF LAW AND MANAGEMENT STUDIES ARE AVAILABLE AT HOWARD COLLEGE, PIETERMARITZBURG AND WESTVILLE CAMPUSES.

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The **Westville Campus** is in the suburb of Westville, about eight kilometres from the CBD of Durban and Pinetown. The Westville campus offers programmes in Science, Management Studies and Health Sciences.

The **Howard College Campus** is situated in Glenwood in Durban, with spectacular views of the Durban harbour. The Howard College campus offers degree options in the fields of Engineering, Law, Humanities (including Music) and Social Sciences (including Social Work), Nursing and Architecture.

The **Pietermaritzburg Campus** is in Scottsville and offers a relaxed atmosphere with a great vibe. Pietermaritzburg is located in the KwaZulu-Natal Midlands, close to numerous nature reserves and parks. It is one hour's drive from Durban. Unique to the Pietermaritzburg campus are the disciplines of Agriculture, Theology and Visual Arts.

The **Edgewood Campus** is in Pinetown. It is the University's primary site for teacher education. With easy access to the N3 highway and approximately 20 minutes' drive from Durban, the campus offers sophisticated and attractive facilities.

The **Nelson R Mandela School of Medicine** in Umbilo, Durban, offers hands-on, problem-based, practical and relevant training to those interested in pursuing the MBChB programme.



## HOW ARE STUDENTS SELECTED?

IT IS IMPORTANT TO NOTE THAT ALL QUALIFICATIONS HAVE A LIMITED NUMBER OF SPACES AVAILABLE. THE MOST QUALIFIED APPLICANTS ARE CHOSEN FIRST AND SELECTION CONTINUES UNTIL ALL PLACES HAVE BEEN FILLED I.E. THE ACADEMIC PERFORMANCE SCORE (APS) STARTS FROM 48 POINTS. APPLICANTS BELOW THE MINIMUM SCORE PUBLISHED WILL NOT BE SELECTED. UKZN IS SERIOUS ABOUT ACADEMIC EXCELLENCE – DEMAND EXCEEDS PLACES AVAILABLE, THEREFORE, NOT ALL APPLICANTS MEETING MINIMUM REQUIREMENTS WILL BE OFFERED PLACES.

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### ENTRANCE REQUIREMENTS

- A National Senior Certificate for degree studies (NSC-DEG) pass;
- A minimum of seven subjects with at least four subjects (passed at Level 4) from the designated list;
- English Home Language/First Additional Language (passed at Level 4 minimum);
- Life Orientation (passed at Level 4 minimum); and
- Degree specific subjects and specific pass marks required in those subjects plus a minimum Academic Performance Score (APS).





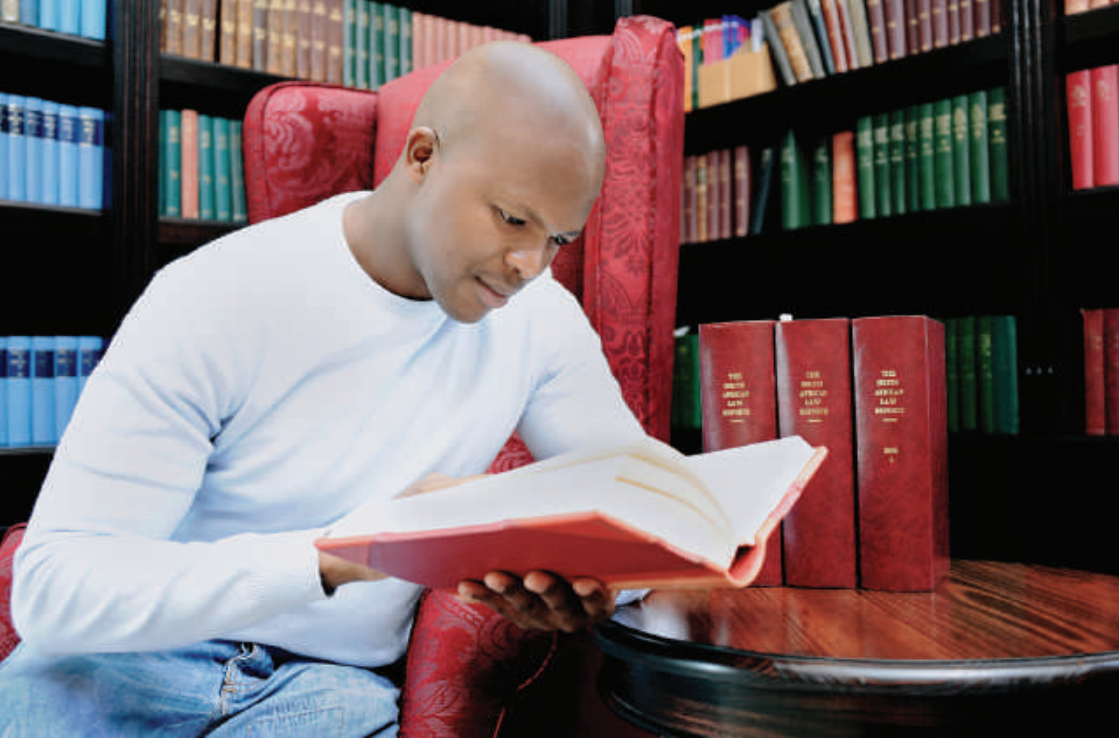
## DESIGNATED NSC SUBJECTS

- Languages (Official or unofficial languages at any Level)
- Dramatic Arts
- Music
- Visual Arts
- Consumer Studies
- Business Studies
- Engineering Graphics and Design
- Life Sciences
- Physical Sciences
- Information Technology
- Agricultural Science
- Accounting
- Economics
- Geography
- History
- Religion Studies
- Mathematics
- Mathematics Literacy
- Dance Studies
- Design
- Hospitality Studies
- Tourism
- Agricultural Management Practices
- Agricultural Technology
- Civil Technology
- Electrical Technology
- Mechanical Technology
- Computer Applications Technology (CAT)
- Nautical Science
- Maritime Economics
- Equine Studies
- Sport and Exercise Studies

UKZN WILL RECOGNISE ACADEMIC EXCELLENCE BY AWARDING EIGHT POINTS TO A SUBJECT WITH A PERFORMANCE LEVEL OF 90-100%. PLEASE SEE THE TABLE BELOW:

### Calculation of composite Academic Performance Score (NSC-Deg)

NSC Rating (Level of performance)	NSC Percentage	Points value for calculation of UKZN APS	Adjusted Percentages for UKZN APS calculation
		8	90% to 100%
7	80% to 100%	7	80% to 89%
6	70% to 79%	6	70% to 79%
5	60% to 69%	5	60% to 69%
4	50% to 59%	4	50% to 59%
3	40% to 49%	3	40% to 49%
2	30% to 39%	2	30% to 39%
1	0% to 29%	1	0% to 29%



## WHY STUDY LAW AT UKZN?

**THE SCHOOL OF LAW AT UKZN COMPARES FAVOURABLY TO THE VERY BEST ACADEMIC INSTITUTIONS IN THE WORLD AND IT HAS LINKS WITH MANY OF THESE INSTITUTIONS.**

THE SCHOOL HAS TWO TEACHING CENTRES – THE DURBAN AND PIETERMARITZBURG CAMPUSES.

Law students have access to leading academics who are nationally and internationally renowned specialists in the legal fraternity. These academics serve on international and national professional boards and combine their wealth of practical knowledge with theory in designing their lectures. In addition, they can expect state-of-the-art computer laboratories, lecture theatres and a stimulating study environment.

Over the years, our law students have received many prestigious awards, including the Fulbright Scholarship, the Rhodes Scholarship, the Abe Bailey Travel Bursary, the Emma Smith Overseas Scholarship and the Cambridge Scholarship.

South Africa's top legal firms actively recruit UKZN law graduates.



## THE BACHELOR OF LAWS (LLB) DEGREE

*(full-time and part-time study)*

The LLB is a four-year undergraduate degree. Students who already have a three-year degree, such as a Bachelor of Commerce or Bachelor of Arts, with Legal Studies as a major subject, can complete the LLB in two years.

### MINIMUM ENTRANCE REQUIREMENTS:

- A National Senior Certificate with degree admission; English Home Language level 5 or English First Additional Language Level 6;
- Mathematical Literacy level 5 or Mathematics level 3;
- Life Orientation level 4; minimum composite Academic Performance Score of 32 excluding Life Orientation.

## CAREER OPPORTUNITIES

The LLB degree is your gateway to a wide range of global careers in maritime law, environmental law, trademark and patent law, constitutional law, labour law, international trade law, criminal law, human rights law, family law, and many others.

Law is not just for lawyers, virtually every public and private institution of any significance operating in today's economy employs legally qualified staff. The LLB degree is the ideal foundation for anyone intent on a career in top management.

### THE MANY FASCINATING AND REWARDING CAREER PATHS OPEN TO THOSE WITH AN LLB DEGREE INCLUDE:

#### LEGAL PRACTICE

In South Africa, legal practitioners are divided into attorneys and advocates. LLB graduates qualify for the specialised professional training necessary to be admitted to practice as either an attorney or an advocate.

The **attorney** is the first person to be approached for legal advice by members of the public. Attorneys may appear in the Magistrates' Courts and an attorney who has an LLB degree and has practiced for four years may appear in the higher courts as well. Attorneys also negotiate and draft contracts, wills and other important legal documents and act as executors of deceased estates.



Attorneys may go on to qualify as notaries and conveyancers. Notaries prepare and execute documents requiring special formalities, whilst conveyancers register transfers of immovable property, mortgage bonds, and servitudes and so on.

Law graduates who want to become an attorney have to serve articles of clerkship with a practicing attorney for two years (or one year plus a period of practical training at an approved institution) and write an examination.

Attorneys may practice solo, but they generally prefer to practice in partnership with other attorneys. A newly-qualified attorney will often work for a few years as a professional assistant in an established firm of attorneys, and then become a junior partner in that firm. Alternatively, s/he may establish his/her own firm.

**The advocate's** main function is to conduct court cases and give advice and written opinions on complex legal matters. S/he is not approached directly by members of the public, but is briefed by an attorney on behalf of the client. Advocates may appear in all courts, but they generally concentrate on High Court litigation.

Most advocates practice as a member of a Bar – a professional society that regulates the conduct of its members and enforces a high standard of ethics. Bars are located in the major cities where High Courts are situated. Advocates may not practice in partnership.

An admitted advocate who wishes to practice as a member of a Bar is required to undergo 12 months of pupillage with a practising advocate, followed by a written examination. Unlike articulated clerks, pupil advocates are unpaid and must have the financial means to support themselves during this period.

Prospects at the Bar depend largely on the individual's ability, industry, personality, experience and reputation. It is often advisable for an aspirant advocate to first qualify and practise as an attorney for a few years, in order to gain a reputation and experience.

An advocate who has practiced for a number of years may apply to his/her Bar to become a Senior Advocate, or "take Silk". Silks are briefed when a matter is particularly difficult or important, and they are often assisted by a junior advocate.



## THE PUBLIC SERVICE

Large numbers of LLB graduates are employed in the criminal justice system, as state advocates, public prosecutors, and magistrates.

Law graduates are employed by the State Attorney, as civil magistrates and as State Law Advisers in government departments. The Deeds Registry, the Master's Office and the diplomatic service also employ large numbers of law graduates.

## LEGAL ADVISERS

Large public and private sector organisations often employ in-house lawyers to handle their legal requirements. Legal advisers do not represent their employers in court, but instruct attorneys. They may appear at quasi-judicial tribunals, such as arbitrations and administrative hearings.

Apart from providing legal advice, drafting contracts and other important documents, and assisting with the recovery of debts, legal advisers often negotiate and structure major business deals.

Experience as a legal adviser is often a gateway to promotion to a senior management or executive position. Legal training equips a person to consider problems rationally and objectively, to speak and write persuasively, to pay attention to detail, and to appreciate the wider implications of decisions – all qualities that are highly valued in business.

Law graduates with an aptitude for finance are especially sought-after in banking and insurance, whilst those with an interest in labour law often end up specialising in labour relations and human resources management.

## LAW IS NOT JUST FOR LAWYERS

Law students acquire excellent business skills during their studies, and sound professional training. Many top **business executives** hold LLB degrees.

**Politicians** need to understand human rights and constitutional issues, and to appreciate how law is made, interpreted and enforced. Many of South Africa's top politicians hold LLB degrees.

**Journalists** benefit from a good grasp of the legal system, court procedure, human rights and constitutional law. A law degree is useful for investigative journalists, as well as for court and parliamentary reporting.

Law also offers a rich field for **academic teaching and research**, as well as many outlets for legal writing and publishing.

Because the field of law is so broad and touches on almost every area of life, the LLB degree offers a general foundation for a career that requires logical thinking, being able to structure rational arguments, and to express those arguments persuasively.



## CAREERS IN MANAGEMENT STUDIES

### BACHELOR OF ADMINISTRATION (BADMIN)

The Bachelor of Administration degree is only offered at the Westville campus. It is a three-year full-time qualification, which brings together the disciplines of Public Administration, Human Resources and Business Management.

This inter-disciplinary approach of the programme promotes the study of governance at all levels through carefully designed modules of the relevant disciplines.

#### MINIMUM ENTRANCE REQUIREMENTS:

National Senior Certificate (NSC) Degree with English and Life Orientation level 4 and Maths level 3. Minimum 28 NSC points.

Many BAdmin graduates work in the public sector, while others take up positions in the media and non-governmental organisations.



## BACHELOR OF BUSINESS ADMINISTRATION (BBA)

The Bachelor of Business Administration is a three year full-time qualification offered at the Pietermaritzburg and Westville campuses through evening classes. The purpose of the programme is to broaden the students' knowledge within a business framework to develop a thorough understanding of management theory as well as the skills necessary to apply the theory. The programme will prepare students for entry into, or development of existing careers in the private and public sectors.

### MINIMUM ENTRANCE REQUIREMENTS:

NSC Degree with English and Life Orientation level 4 and Maths level 3. Minimum 26 NSC points.

Career areas include specialisation in General Management, Economics, Financial Management, Information Systems, Marketing Management, Media, Human Resources Management, Public Relations and Training.

## BACHELOR OF BUSINESS SCIENCE - GENERAL

This degree is offered at the Westville campus. It is a four-year full-time qualification that allows for intensive specialisation in Economics, Finance, Human Resources Management, Information Systems, Management, Marketing or Supply Chain Management.

### MINIMUM ENTRANCE REQUIREMENTS:

NSC Degree with Maths level 6 and English and Life Orientation level 4. Minimum 33 NSC points.

## BACHELOR OF COMMERCE – GENERAL (BCOM)

This degree is offered at the Pietermaritzburg and Westville campuses.

It is a three-year full-time qualification that allows for specialisation in Economics, Finance, Human Resources Management, Information Systems & Technology, Management, Marketing Management, Supply Chain Management and Public Administration.

### MINIMUM ENTRANCE REQUIREMENTS:

NSC Degree with English and Life Orientation level 4 and Maths level 4. Minimum 30 NSC points.



## **BACHELOR OF COMMERCE IN ACCOUNTING (BCOM ACCOUNTING)**

This degree is offered at the Pietermaritzburg and Westville campuses. It is a three-year full-time qualification that prepares graduates who wish to train as Chartered Accountants for the one-year Bachelor of Commerce Honours (Accounting).

UKZN is accredited by the South African Institute of Chartered Accountants (SAICA), and provides courses in accordance with the curriculum approved by SAICA.

### **MINIMUM ENTRANCE REQUIREMENTS:**

NSC Degree with Maths level 5 and English and Life Orientation level 4. Minimum 32 NSC points.

Other career areas include Chartered Accountant (CA) specialising in Auditing, Taxation, Management Accounting, Corporate Finance, Accounting, Entrepreneurship, Education and many other related fields.





*How to get there*

## **BECOMING A CA (SA)**

### **STEP 1:**

Study and complete a Bachelor of Commerce in Accounting at UKZN (three years).

### **STEP 2:**

Complete a Bachelor of Commerce Honours (Accounting) or a Postgraduate Diploma in Accounting (one year).

### **STEP 3:**

- After the completion of the BCom Hons (Acc)/ Postgraduate Diploma in Accounting, candidates will register with an institution approved by SAICA for a three-year training contract.
- During that traineeship, candidates will write two Qualifying Examinations conducted by SAICA for entrance to the accountancy profession.
- Once the period of traineeship has been completed, the Qualifying Examinations have been passed and membership of SAICA has been approved, candidates are entitled to use the designation CA (SA).



## ALTERNATIVE ACCESS PROGRAMME

CANDIDATES WHO DO NOT MEET THE ENTRANCE REQUIREMENTS OR THE MATHEMATICS REQUIREMENT ARE ADVISED TO SEEK ADMISSION TO THE COLLEGE EXTENDED CURRICULUM PROGRAMME WHICH STRETCHES THE THREE-YEAR DEGREE OVER FOUR YEARS.

The modules in this programme are aimed at assisting students in developing the cognitively advanced English usage required for English as a learning tool, especially in discursively oriented disciplines such as management. The modules are also intended to support the students in developing their basic quantitative and analytical skills required in subsequent Economics, Mathematics and Statistics modules.

The following alternative access programmes are available:

### BACHELOR OF COMMERCE EXTENDED CURRICULUM (GENERAL)

The minimum entrance requirements: NSC Deg with English and Life Orientation level 4 and Maths level 3. Minimum 26 NSC points. Duration: 4 years.

### BACHELOR OF COMMERCE EXTENDED CURRICULUM (ACCOUNTING)

The minimum entrance requirements: NSC Deg with English, Life Orientation and Maths level 4. Minimum 28 NSC points. Duration: 4 years.

Notes:

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## CONTACT DETAILS

College of Law and Management Studies

### Howard College Campus

(Full Time) Tel: +27(0) 031 260 2151 | (Part Time) Tel: +27(0) 031 260 2152

### Pietermaritzburg Campus

Tel: +27(0) 033 260 5739

### Westville Campus

Tel: +27(0) 031 260 2216

**Email:** [clms@ukzn.ac.za](mailto:clms@ukzn.ac.za)

**Website:** [clms.ukzn.ac.za](http://clms.ukzn.ac.za)

### Handbook:

For full course codes and information see the College of Law and Management Studies handbook at [clms.ukzn.ac.za](http://clms.ukzn.ac.za)

**Closing date for applications:  
30 September**

Designed by Corporate Relations

